

PDF 01 · EVIDENCE CHECKLIST

Before You Report: Save This First.

Do NOT delete. Document first. This is the single most important step in any cybercrime case against women in India.

**“Evidence disappears.
Documentation protects.”**

A SheShield Cyber Resource · Free to share

EMERGENCY · 24/7

1930 · cybercrime.gov.in · NCW · stopncii.org

SheShield Cyber

EMERGENCY SUMMARY

Before you block, delete, or pay — **document everything**. Evidence vanishes the moment you react. This guide tells you exactly what to capture, in what order.

1. THE IMMEDIATE RULE

SAVE EVERYTHING **BEFORE** you do any of these:

- Blocking the abuser
- Deleting chats
- Reporting the account
- Paying any ransom
- Changing passwords

2. WHAT TO SCREENSHOT

- Username / handle
- Profile link (full URL)
- Phone number
- Email address
- Full chat history (scroll slowly)
- Threat messages
- Payment demands
- Image / video previews
- All dates & timestamps
- Call logs
- Video-call screenshots
- Social media URLs

3. WHAT TO DOWNLOAD

- Photos / videos sent to you
- Morphed images
- Voice notes
- Email headers (View Source / Show Original)
- Transaction or payment requests
- QR codes used for payment
- Bank / UPI / payment IDs

4. PLATFORM-SPECIFIC EVIDENCE

- Instagram profile URL
- Snapchat username
- Telegram ID
- WhatsApp number (with country code)
- Facebook profile link

5. ORGANIZE YOUR EVIDENCE FOLDER

Create a single folder named: **Cyber_Report_[YYYY-MM-DD]**

Inside, keep:

- Screenshots/
- PDFs/
- Links.txt
- Notes_timeline.txt

6. WRITE A TIMELINE

Plain text. One line per event. Example:

April 2 — First threat received via Instagram DM

April 4 — Demanded **₹**5,000 via UPI

April 5 — Sent edited/morphed image

7. REPORT FAST

Speed = higher takedown success. Contact in this order:

- Call 1930
- File at cybercrime.gov.in
- NCW: 011-26942369
- Submit at stopncii.org

HELPLINES

1930 — National Cyber Crime Helpline (24/7)

cybercrime.gov.in — File official complaint

NCW — 011-26942369 / 26944754

stopncii.org — Global intimate-image takedown

iCall — 9152987821 (counselling)

Vandrevala — 1860-2662-345 (24/7 mental health)

Pause. Preserve. Report.

You did the brave thing. The system can act now — because you saved the proof.